

2. Rate the Bills: This Process will rate bills that did not get rated during the billing process. Most companies will not use this option unless they have master bills. Most bills are rated as part of the freight bill entry process.

Rating Hierarchy: If a rate level is set up for a customer without a discount, your company discount will apply. If a discount is set up without a rate level the discount will still apply, even if the rate comes from another source. Both discounts and rates will follow this hierarchy:

1. **Debtor** – The system will look for rates set up for the debtor first, if there are no rates set up for the debtor, it will then look to see if the bill is prepaid or collect.
2. **Prepaid** – If the bill is prepaid, the system will look to see if there are rates set up for the shipper. If there are no rates set up for the shipper then company default rates will apply.
3. **Collect** – If the bill is collect, the system will look to see if there are rates set up for the consignee. If there are no rates set up for the consignee, the system will then look to see if there are collect rates set up for the shipper. If no rates are found for the consignee or shipper, then company default rates will apply.
4. **Company** – If there are no rates set up under any of the above it will default to the company rates.